

This form is for Transportation purposes only. Grandparent enrollment residence eligibility may only be approved by Santa Fe ISD HR/Public Relations Department.

Daycare information

provided on this form is subject to verification by Santa Fe ISD personnel.

Request for Transportation To & From a Designated Child Care Facility or Grandparent's Residence

Required ONLY if your student is going to an address other than their registered home address.

A State licensed child-care facility as defined by Sec. 42.002, Texas Human Resources Code or a grandparent's home may be used as a student's transportation address. The address of the licensed child-care facility or grandparent's home must be within the bus attendance area for the student's campus of attendance. InterDistrict/Intra-District Transfer students will not be transported. Students may only ride to and from a single address; whether it is their home, grandparent's home, or child-care facility.

Student Information:

Student Name: _____ School of Attendance: _____

Home Address _____
Street City Zip

As the parent/guardian, I hereby request transportation to and from the specified location below

Select One:

Licensed Child Care Facility

- First Step-Santa Fe (Barnett)
- First Step-Dickinson (Barnett)
- Arcadia Baptist (RJW)
- Brainy Kids (RJW)
- Childworks (Barnett)
- Kids & Company (Kubacak)
- Barnett Creative Explorers
- Kubacak Creative Explorers
- RJW Creative Explorers

Grandparent's Residence

I certify that this is the grandparent's residence.

Name: _____

Address: _____

City, Zip: _____

Phone: _____

Parent/Guardian Signature for Transportation Services Date

This page is only required for preK through first grade and special needs students

2019-2020 Santa Fe ISD School Bus Rider Information

Pre-K through 1st Grade & Special Needs Students Requesting Bus Service

(Please print all entries)

Students Legal Name

Grade

Preferred Name

Decline transportation services: _____

Parent Signature

Date

(If Declined, Do Not fill out the remainder of this form)

***Only Guardian/Grandparent/Registered Daycare Facility Addresses are acceptable. If the address listed below is different from the physical address listed on the registration form, you must fill out an alternate address form which is located on the front of this form. Per Board Policy we will only transport to and from a single address within the attendance area of the school your student attends.**

Pick up & drop off street address (only a single address may be used)

The Santa Fe ISD Transportation Policy requires that ALL students in Pre-K through 1st grade be met at their bus stop each afternoon. Only the listed adults will be authorized to receive your student. Any individual picking up a student at the bus stop must have a Government issued picture ID with them and present to bus driver if requested before student will be released. I also understand that if no one is present at the bus stop at the scheduled time, the student will be returned to the Transportation Department (3701 Peck Street). It is then the responsibility of the parent/guardian to pick the student up from the Transportation Department. I also understand, if an authorized adult continues to fail to be at the bus stop to meet my child, after the 3rd occurrence bus riding privileges will be reviewed and may be discontinued.

Any 2nd grader or above who is authorized to escort the above student must be listed below.

(No ID is required if the student rides the same bus).

If any changes to this authorization (To add OR delete) occurs, a new form must be completed and provided to the Transportation office.

Emergency Contact Information

Parent/Guardian: _____ E-Mail: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Parent/Guardian: _____ E-Mail: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Parent/Guardian: _____ E-Mail: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Additional Authorized Persons

NAME

RELATIONSHIP

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

- _____
- _____
- _____
- _____
- _____
- _____

Parent/Guardian Signature for Transportation Services

Date