

10-May-17

**CONCEPTUAL DESIGN CHARRETTE SCHEDULE
SFISD NEW ELEMENTARY SCHOOL**

| DAY 01 - Monday - May 15 | | |
|--|----------------------|--|
| Activity | Schedule | Attendees |
| Design Team Set-up & Work | 8:45 AM to 6:45 PM | cre8 |
| | | Bob Atkins |
| | | District Administration |
| | | |
| | | |
| DAY 02 - Tuesday - May 16 | | |
| Activity | Schedule | Attendees |
| Design Team Set-up & Work | 8:45 AM to 11 AM | cre8 |
| | | Bob Atkins |
| | | District Administration |
| | | |
| Review Foodservice Concept | 11:10 to 11:45 AM | Child Nutrition Services |
| | | |
| LUNCH BREAK | 11:45 to 12:45 | |
| | | |
| Review Overall Design Concept | 1:00 PM to 2:00 PM | Campus Administration / Core Committee |
| | | |
| Review Library Concept | 2:15 PM to 2:50 PM | Campus Library Team |
| | | |
| Review Instruction Area Layout | 3:15 to 4:15 PM | Campus Instructors |
| | | Grade Level |
| | | Special Education |
| | | G / T |
| | | Dr. Shuman |
| | | |
| Design Team Work | 4:15 PM to 6:45 PM | cre8 |
| | | |
| | | |
| DAY 03 - Wednesday - May 17 | | |
| Activity | Schedule | Attendees |
| Design Team Set-up & Work | 8:15 AM to 9:15 AM | cre8 |
| | | Bob Atkins |
| | | District Administration |
| | | |
| Review Special Programs Area Layouts | 9:15 AM to 10:00 AM | Campus Special Program Instructors |
| | | Art |
| | | Science |
| | | Music |
| | | Dr. Shuman |
| | | |
| Review Clinic Layout | 11:00 AM to 11:30 AM | Campus Nurses |
| | | |
| Review Gym Concept (PE) | 11:43 AM to 12:10 PM | Campus PE Instructors |
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| LUNCH BREAK | 12:10 TO 12:35 | |
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| Review Overall Design Concept & Site | 12:45 to 1:00 PM | Transportation & Police |
| | | |
| Review Overall Design Concept - Engineers | 1:30 PM to 2:45 PM | cre8 & CMTA |
| | | |
| Review Custodial Layout | 2:45 PM to 3:15 PM | Building Services Team |
| | | |
| Review Overall Design Concept - Maintenance / Facilities | 3:15 to 4:00 PM | Maintenance & Facilities Team |
| | | CMTA |
| | | |
| Design Team Work | 4:15 PM to 6:45 PM | cre8 |
| | | |
| | | |

DAY 04 - Thursday - May 18

| Activity | Schedule | Attendees |
|---|----------------------|------------------------------------|
| Design Team Set-up & Work | 8:15 AM to 10 AM | cre8 |
| | | Bob Atkins |
| | | District Administration |
| Review Administration & Counseling Layout | 9:00 AM to 10 AM | Campus Administrators & Counselors |
| | | |
| Design Review Update - Core Team | 10:15 AM to 11:00 AM | Core Committee |
| | | |
| Design Team Work | 11:15 AM to 2:00 PM | |
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| Design Review | 2:00 PM to 2:30 PM | District Administration |
| | | |
| Design Review Update | 2:45 PM to 3:15 | Anyone |
| | | |
| Design Presentation | 3:20 to 4:15 PM | Campus Teams |
| | | |
| Charrette Wrap-up | 4:15 PM to 4:45 PM | cre8 |
| | | Bob Atkins |
| | | District Administration |
| | | |
| Pack-up | 4:50 PM | cre8 |
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