

TEXAS A&M AGRI LIFE EXTENSION

Galveston County Office

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Tel. 281-309-5058

June 27, 2016

MEMORANDUM TO: Board of Trustees
Santa Fe Independent School District

SUBJECT: Adjunct Faculty Status of Galveston County Extension Agents

PURPOSE: To secure adjunct faculty status of County Extension Agents and designation of 4-H as a recognized extracurricular activity.

ACTION NEEDED: A) Passing Adjunct Faculty Agreement;
B) Adoption of Resolution;
C) Return copies of these two signed documents to Galveston County Extension Office;
D) Copy of board meeting minutes.

The State Board of Education passed an amendment to 19 TAC§129.21 (k) (l). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook state:

- (4-12) The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 94-12)]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Service Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes."

Galveston County requests adjunct staff member status for the county Extension agents for the school year 2016-2017. The following faculties are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

The members of Texas A&M AgriLife will provide equal opportunities in programs and activities, education, and employment to all persons regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity and will strive to achieve full and equal employment opportunity throughout Texas A&M AgriLife.

Julie K. Massey	Title: CEA-Marine	Degree: M.S.	Date: 5/84	Institution: Texas A&M University
Courtney White	Title: CEA-4-H	Degree: B.S.	Date: 5/13	Institution: Texas A&M University
Jymann Davis	Title: CEA-FCS	Degree: M.S.	Date: 12/98	Institution: Texas Woman's University
William M. Johnson	Title: CEA-Horticulture	Degree: PhD.	Date: 8/76	Institution: Oklahoma State University
Phoenix Rogers	Title: CEA-Agriculture	Degree: M.S.	Date: 5/03	Institution: Washington State University

I hope that Santa Fe Independent School District will present this information at the next Board meeting and accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request, or if you need further information.

Sincerely,

Courtney White
County Extension Agent
4-H and Youth Development
Galveston County

Attachments: ADJUNCT FACULTY AGREEMENT
RESOLUTION
(Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION)