

**Minutes of Regular Meeting  
June 20, 2016**

A Regular Meeting of the Board of Trustees of Santa Fe ISD was held Monday, June 20, 2016, beginning at 7:00 PM in the Cowan Education Center Board Room, 4133 Warpath, Santa Fe, TX 77510.

I. CALL TO ORDER

Mr. Burns called the meeting to order at 5:00 pm in Training Room #1.

II. BUDGET WORKSHOP

A. The Board discussed the 2016-2017 Budget

III. MEMBERS PRESENT/ABSENT

Present were: Billy Burns, Rusty Norman, Bridget Tacquard, John Rothermel, Theresa Herzog, Sheryl Skufca and Wayne Logan. Dr. Wall was present.

Others Present: Patti Hanssard, Jackie Shuman and Lee Townsend

IV. PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE FOR 2016-2017

A. The Board reconvened at 5:45 pm, in the Board room where no one addressed the Board regarding the budget or proposed tax rate.

V. EXECUTIVE SESSION, CHAPTER 551

The Board went into closed session at 5:50 pm in the executive conference room. Dr. Wall was present. The topic of discussion was personnel and the Superintendent's contract. The Board adjourned closed session at 7:00 pm and reconvened in open session in the Board room.

VI. RECONVENE: INVOCATION AND PLEDGES

Mr. Norman gave the invocation and all recited the pledges.

SCHOOL OFFICIALS PRESENT

Rachel Blundell, Walter Braun, Jodi Gidley, Patti Hanssard, Destini Martin, David McMillian, Rick Morrill, Kathy Oliver, Julie Pittman, Kim Ross, Jackie Shuman, and Lee Townsend.

Others Present: Kurt Kovacevich and Kay Windwood

VII. ACTION FROM CLOSED SESSION; CHAPTER 551

A. Mr. Norman made a motion to approve, as discussed, related actions to the Superintendent's contract for the 2016-2017 school year. Mrs. Herzog seconded and all voted in favor.

B. Mr. Norman made a motion that the Board employ as teachers for 187 days, Magan Arnold, Julie Astin, Jennifer Butler, Sonia Falou, Carol Fuller, Nicole Gaspar, Casandra Hall Lumpkin, Robert Lann Perkins, Melanie Pittman and Lauren Schoppe; employ as teacher/coach for 187 days, Taelor Higgins; employ as Elementary Literacy Specialist for 226 days, Lucie Boyer and employ as an Assistant Principal for 212 days, Dr. Cristianne C. Richardson. Mrs. Herzog seconded and all voted in favor.

VIII. PUBLIC FORUM

No one addressed the Board.

IX. ORGANIZATION OF BOARD-ELECTION OF OFFICERS

Mr. Burns made a motion to nominate Rusty Norman as President, Wayne Logan as Vice President and Sheryl Skufca as Secretary. Mrs. Herzog seconded and all voted in favor.

X. INFORMATION

- A. The Board reviewed monthly reports on personnel, child nutrition, tax collection, technology, transportation, finance, police department, and maintenance.
- B. Dr. Shuman, Ms. Hanssard and Mrs. Townsend updated the Board on ideas and goals of the Long Range Planning Committee's they were leading.
- C. Ms. Hanssard updated the Board on the Staff Attendance Report for the 4th nine weeks. H.S. had the highest attendance for the 4<sup>th</sup> nine weeks at 95.17%. However, the Jr. High had the highest attendance for the year.
- D. Director, Jodi Gidley presented the Board with the annual report for the Santa Fe Texas Education Foundation (SFTXEF). Mrs. Winwood, President of the Foundation addressed the Board. She expressed the continued goals of the foundation were to raise funds to support the schools and the teachers.
- E. Ms. Hanssard updated the Board on the Catastrophic Sick Leave program. During the 2015-2016 school year, 9 employees were serviced through this program. To date, the program has 705 days that have been contributed by the employees.

#### XI. CONSENT AGENDA

Mr. Norman made a motion to approve the Consent Agenda. Mr. Rothermel seconded and all voted in favor.

- A. Minutes of May 16, 2016 and June 6, 2016
- B. Accounts Payable \$866,071.07
- C. Budget Amendment #9
- D. Pest Control Services Contract Renewal
- E. Contract with Balfour Yearbook
- F. Methodist Trainer Contract
- G. Coastal Alternative Program (CAP) MOU - 2016-2017
- H. Student Code of Conduct 2016-2017

#### XII. REGULAR AGENDA

- A. Mr. Norman made a motion to approve the acceptance of all donations greater than \$5,000.00 received for the month of June. Total of all donations greater than \$5,000.00 for the month of June is \$39,642.31. Mrs. Tacquard seconded and all voted in favor.
- B. Mr. Norman made a motion to adopt the 2016-2017 General Fund, Debt Service, and Food Nutrition Service budgets by function as presented in the Budget Summary. Mrs. Herzog seconded and all voted in favor.
- C. Mr. Norman made a motion to resolution to adopt the 2016 Tax Rate of \$1.402319, which consist of a Maintenance and Operations rate of \$1.04 and an Interest and Sinking/Debt rate of \$.362319 and that the property tax rate be increased by the adoption of a tax rate of 1.402319, which is effectively an 8.54 percent increase in the tax rate. Mrs. Tacquard seconded and all voted in favor.
- D. Mr. Rothermel made a motion to approve the request to refund the overage on Parcel #P501223 in the amount of \$6,539.60. Mrs. Herzog seconded and all voted in favor.
- E. Mr. Norman made a motion to approve the one year renewal from July 1, 2016 to June 30, 2017 of the RediMD Health Service for all district employees with the district's cost of the service at \$1.50 per month per employee (based on no more than 610 employees). This amount will not exceed \$10,980.00. Mr. Rothermel seconded and all voted in favor.

- F. Mrs. Tacquard made a motion to approve the District copier contract with Marimon for 48 months at a lease price of \$6,104 per month which equals \$73,248 annually and \$.0049, \$.0085, \$0476 per click cost. Mr. Rothermel seconded and all voted in favor.
- G. Mr. Logan made a motion to approve the custodial supplies contract renewal for the 2016-2017 school year with Kleen Supply Company, Hillard, Inc. and High Point Solutions, not to exceed the amount of \$148,700.00. Mrs. Tacquard seconded and all voted in favor.
- H. Mr. Norman made a motion to approve the renewal of student insurance coverage with The Brokerage Store in the amount of \$49,868.00 for the 2016-2017 school year. Mr. Rothermel seconded and all voted in favor.
- I. Mrs. Herzog made a motion to approve the contract with Accent Food Services, LLC at no cost to the District. Mr. Logan seconded and all voted in favor.
- J. Mrs. Tacquard made a motion to approve El Pibe and Southern Ice Cream as ice cream providers for the Santa Fe ISD Food Purchasing Cooperative for 2016-2017. Mr. Rothermel seconded and all voted in favor.
- K. Mr. Rothermel made a motion to approve Borden's as the milk provider for the Santa Fe ISD Food Purchasing Cooperative for 2016-2017. Mrs. Tacquard seconded and all voted in favor.
- L. Mr. Norman made a motion to approve Brother's, Hardie's and Scarmardo as produce providers for the Santa Fe ISD Food Purchasing Cooperative for 2016-2017. Mr. Rothermel seconded and all voted in favor.
- M. Mrs. Tacquard made a motion to approve the contract with Portfolio Builders for the High School serving line and teacher workroom project in the amount of \$304,970.00 of which \$18,000.00 is from the general fund and \$286,970.00 is from Nutrition Services 240 fund. Mr. Rothermel seconded and all voted in favor.
- N. Mr. Logan made a motion to approve the purchase for replacement of existing wood walk boards with aluminum walk boards at the Junior High football field bleachers by Sturdi Steel for a price not to exceed \$67,495.00. Mrs. Tacquard seconded and all voted in favor.
- O. Mr. Norman made a motion to approve the District and Campus Community & Student Engagement Ratings as submitted by DEIC. Mrs. Herzog seconded and all voted in favor.
- P. Mrs. Tacquard made a motion to approve the purchase of 290, TI-84 EZ SPOT Graphing Calculators to be distributed to Santa Fe High School and Santa Fe Jr. High, for an amount not to exceed \$35,024.00. Mr. Rothermel seconded and all voted in favor.
- Q. Mr. Logan made a motion to approve the purchase of laptop carts for campuses, not to exceed \$120,000.00 Mrs. Herzog seconded and all voted in favor.

### XIII. BOARD COMMUNICATION

Ms. Hanssard

- Thanked Mr. Burns, Mrs. Hezog and Mr. Norman for their dedication to the Board and serving as officers. Excited to have (3) students named as All County Players of the Year. Keegan Nelms for Volleyball, Shelbi Sunseri for Softball and Jacob Blankenship for Baseball. Baseball Coach, Ronnie Wulf was named All County Coach of the Year.

Mrs. Townsend

- Thanked HR and Business office staff for their hard work in completing the budget. Wished everyone a great week.

Mr. Logan

- Thanked everyone for coming to the meeting and wished everyone a great week and a safe summer.

Dr. Shuman

- Thanked the principals for their hard work and effort on getting the campuses ready for summer school and the EOC testing.

Mrs. Tacquard

- Wished everyone a safe and fun summer. Has heard good things about the H.S. and wished Ms. Blundell all the best as Principal.

Mr. Rothermel

- Thanked Mr. Burns for his service as Board President and thanked Mr. Norman and Mrs. Herzog for their service as officers. Wished all the best to Mr. Norman, Mr. Logan and Mrs. Skufca in the future. Wished everyone a safe and happy summer. Thanked everyone for coming to the meeting.

Mrs. Herzog

- Shared that she also had heard good things about the H.S. Wished everyone a great summer.

Mr. Norman

- Thanked everyone for all they do and wished everyone a great summer. Thanked the Education Foundation for the tremendous job they do to raise money for the students and staff of SFISD.

Mr. Burns

- Agreed with Mr. Norman on the tremendous job the Education Foundation does. Thanked everyone for all they do. Shared that it was a great 15-16 school year with all the accolades for our students and staff and next year will be even bigger and better. Appreciated the time that he had as President of the Board, it was a great experience. Congratulated the new Board officers.

Dr. Wall

- Thanked the Education Foundation and noted how the contributions they have secured have grown each year and how significant it is for our students. Thanked the members who have served as officers and those who will be serving. Thanked the Board for their dedication to our students and staff. Reminded the Board of a Special Meeting set for July 7, 2016 at 5:00 pm.

#### XIV. ADJOURNMENT

Mr. Rothermel made a motion to adjourn the meeting at 7:54 pm. Mr. Norman seconded and all voted in favor.

We affirm that these minutes are official, complete and correct.

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J.R. Norman  
President

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Sheryl L. Skufca  
Secretary

Date Minutes Approved: July 25, 2016