

## **Minutes of Regular Meeting**

### **June 16, 2014**

A Regular Meeting of the Board of Trustees of Santa Fe ISD was held Monday, June 16, 2014, beginning at 7:00 PM in the Cowan Education Center Board Room, 4133 Warpath, Santa Fe, TX 77510.

#### **I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m., in the board room.

#### **MEMBERS PRESENT/ABSENT**

Present were John Rothermel, Darnell Gwin, Billy Burns, Sheryl Skufca, Rusty Norman, Theresa Herzog and Jason O'Brien. Dr. Wall was present.

#### **II. EXECUTIVE SESSION, CHAPTER 551**

The Board went into closed session at 6:01 p.m., in the executive conference room. Personnel and Consultation with Attorney were the topics of discussion.

#### **III. RECONVENE; INVOCATION AND PLEDGE**

The Board reconvened in open session at 7:06 p.m., in the board room. Mr. Norman gave the invocation and all recited the pledges.

#### **IV. SCHOOL OFFICIALS PRESENT**

Bob Atkins, Rachel Blundell, Cherie' Bowers, Walter Braun, Lindsey Foley, Jodi Gidley, Patti Hanssard, Mark Kanipes, Britt Madden, Rick Morrill, Kathy Oliver, Julie Pittman, Jackie Shuman

#### **Others Present:**

Thomas Bennett, Jared McCurley, Christian Frandsen, Smokey and Sherri Newman, Greg Gardner, Bridgette Tacquard, Ted Lyons and Rick Hartley

#### **V. ACTION FROM CLOSED SESSION, CHAPTER 551**

Mr. Burns made a motion to employ for the 2014-2015 school year for 187 days as teacher/coach; Joey Cheatham. Mr. Norman seconded and all voted in favor.

Mr. Burns made a motion to employ for the 2014-2015 school year for 187 days as a teacher; Brian Abercrombie, Patricia Allen, William Berthold, Cindy Black, Kristen Bottstein, Melissa Guillen, Angela Hearn, Charles Marsh, Brandy McGuffey, Kimberly Reynolds, Michelle Schmal, Jennifer Thompson Rogers, Deidre Wagner. Mr. Norman seconded and all voted in favor.

#### **VI. RECOGNITIONS**

The Board recognizes staff and students each month at the regularly scheduled board meeting. The following were recognized at the June meeting:

A. Ms. Hanssard recognized Sharon Free for her willingness to provide the Cowan Education Center with plants and for maintaining them on her own time. Mrs. Free works at Texas First Bank, is a member of the Santa Fe Education Foundation and very active in the Santa Fe Community. We appreciate her kindness.

#### **B. Staff Recognitions**

Employees of the Month: RJW-Christine Healy, Kubacak-Teresa Fatheree and Jamie Patrick, JH- June Hardy, HS- Heather Mantooth, Transportation- Linda

- Stroud and Nina Appelt, Maintenance- Rick Steele, Custodial- Araceli Aguilera, Child Nutrition- Robin Lackey, Admin- Kim Lyons, Police- Mary Roark
- C. Chief Braun recognized Mr. Ted Lyons and Mr. Rick Hartley with the 100 Club of Houston for their donation to the SFISD Police Dept. to purchase new radios that meet new requirements.

#### VII. PUBLIC FORUM

No one signed up to speak.

#### VIII. INFORMATION ITEMS

- A. The Board reviewed monthly reports on personnel, child nutrition, tax collection, technology, transportation, finance, police department, maintenance, bond funds and campuses.
- B. Staff Attendance Report-4th Nine Weeks  
Patti Hanssard reported that the highest staff attendance for the 4<sup>th</sup> nine weeks was Kubacak Elementary at 95.9% attendance.
- C. Catastrophic Sick Leave Bank  
Patti Hanssard presented the Annual Catastrophic Sick Leave Report and sick leave bank comparison for the past four years.
- D. Santa Fe Texas Education Foundation Annual Report  
Jodi Gidley presented the 2013 Education Foundation Annual Report to the Board.
- E. 2013-2014 Campus Safety and Security Audit  
Chief Braun presented the 2013-2014 Campus Safety & Security Audit to the board.
- F. Library Information  
Dr. Shuman presented information regarding increased circulation of books in the library by our students. She will be including a monthly circulation report next year, to keep the Board updated.

#### IX. CONSENT AGENDA

Mr. Norman made a motion to approve the Consent Agenda as presented. Mrs. Skufca seconded and all voted in favor.

- A. Minutes May 19, 2014
- B. Accounts Payable \$1,077,353.49
- C. Budget Amendment #10
- D. Rescission of MP2 Energy Agreement
- E. Audit Software Purchase using Final Bond Funds
- F. SF/Hitchcock ISD Industrial Education MOU
- G. Transfer Students
- H. Liquidation of Police Analog Radios
- I. Liquidation of Two Santa Fe ISD Police Units

## X. REGULAR AGENDA

- A. Mr. Burns made a motion to approve the budget amendment in the amount of \$21,965.83 for the purchase of a new Police vehicle. Mr. Norman seconded and all voted in favor.
- B. Mr. Norman made a motion to accept donations greater than \$5,000 received for the month of June. A total of donations greater than \$5,000 for the month of June is \$34,508.90. Mr. O'Brien seconded and all voted in favor.
- C. Mr. Norman made a motion to approve a 3-year, no interest lease purchase agreement to replace one Storage Area Network Server (SAN) to be paid in three equal yearly payments of \$18,370.05 for a total amount of \$55,110.69. Mr. O'Brien seconded and all voted in favor.
- D. Mr. Norman made a motion to approve on a 5 year letter of intent for VoIP phones licensing renewal with yearly payments of \$13,566.11 for a total amount of \$67,830.56. Mr. Burns seconded and all voted in favor.
- E. Mr. Norman made a motion to approve the guaranteed premium for student insurance coverage offered by The Brokerage Store, Inc., for the second year of a two-year rate offer in the amount of \$49,868.00. Mr. Burns seconded and all voted in favor.
- F. Mr. Burns made a motion to approve the offer of \$12,000.00. Mr. Norman seconded and all voted in favor.
- G. Mr. Norman made a motion for SFISD to begin negotiations with TASB Onsite/Entegral Solutions to determine a contract that best suits SFISD's Energy Conservation needs. Mr. O'Brien seconded and all voted in favor.
- H. Mr. Norman made a motion to approve paying July contract employee salary increases on the first paycheck in July. Mrs. Herzog seconded and all voted in favor.
- I. Mr. Burns made a motion to approve the 2014-2015 Student Code of Conduct as provided. Mr. Norman seconded and all voted in favor.
- J. Mr. Norman made a motion to approve the District and Campus Community and Student Engagement ratings as submitted by DEIC. Mr. Burns seconded and all voted in favor.
- K. Mr. Madden requested the consideration and approval of the contract for replacement of the sewer line and manhole be tabled until a later meeting, pending contract clarification and agreements.

## XI. BOARD COMMUNICATION

Ms. Hanssard

- Thanked the Board for their support in hiring highly qualified and quality teachers and staff. She reminded the Board that July 11<sup>th</sup> is the last day for teachers to resign. She is not expecting any, but if there are, a special meeting may need to be called.

Mr. Madden

- He asked the Board to be prepared for a Budget workshop in July. Enjoy your summer.

Mr. Norman

- Thanked everyone for the great job and hard work that continues into the summer.

Mrs. Herzog

- Thanked Jodi and all that are a part of the Education Foundation for all of their hard work in fundraising for our students. She also thanked Chief for his hard work in acquiring the donation from the 100 Club.

Mr. Burns

- Thanked everyone for their hard work and hoped everyone enjoys their time off and their short work weeks. He also thanked the maintenance staff for their hard work in setting up for the graduation ceremony.

Mrs. Skufca

- Thanked the RJW Kindergarten teachers and Administrators for their hard work in making kindergarten graduation a success. She also thanked the H.S. teachers and administrators in making the H.S. Graduation ceremony such a success. Thanked the maintenance staff as well on all of their hard work during graduation.

Mr. Gwin

- Thanked Jodi Gidley and Greg Gardner for all of their hard work during the year for the SFTX Education Foundation.

Mr. O'Brien

- Thanked the Education Foundation for all they do for students and teachers.

Dr. Shuman

- Thanked the Board on helping with Graduation. Thanked Britt, Bob, David and Principal's on a successful start to summer school.

Mr. Rothermel

- SFISD can be #1. Thanked everyone for all they do. Keep Smiling.

Dr. Wall

- Thanked everyone and asked all to have a great evening.

## XII. ADJOURNMENT

Mr. Norman made a motion to adjourn at 8:05 pm. Mr. Burns seconded and all voted in favor.

We affirm that these minutes are official, complete and correct.

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John Rothermel  
President

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Theresa A. Herzog  
Secretary

Date Minutes Approved: July 21, 2014