

Secondary Attendance Expectations

Effective January 25, 2021

SYNCHRONOUS "LIVE" VIRTUAL LEARNERS

Students marked as virtual learners "V" in Skyward are required to do the following to gain attendance (counted as present) and/or not be marked tardy for their classes:

- Camera is turned on, face is visible.
- Respond to teacher questions with a verbal reply or in the chat box and participate/interact with the class.
- Log into TEAMS meetings *on time & remain for the entire class period.*
 - Logging in late or leaving early will result in tardies or absences
 - 10+ minutes late or leaving early is considered an absence
- Background, actions, language, and clothing are appropriate for live viewing and hearing in the classroom.

ASYNCHRONOUS ATTENDANCE RECOVERY

*regaining attendance by 11:59PM the day of an absence by completing teacher expectations for the day

Students participating in virtual *or face-to-face* instruction may only regain attendance (receive an "asynchronous present") for illness and documented health care appointments.

Allowable reasons a student may regain attendance asynchronously are listed below.

- Healthcare appointment note
- Parent illness note
 - All notes are due within 3 days of an absence – turn into the front office or email the campus attendance specialist
 - JH: charissa.messinger@sfisd.org
 - HS: shoni.mcgee@sfisd.org
- COVID – confirmed by school nurse or medical physician
- Sent home by school nurse

***PLEASE ALLOW A MINIMUM OF 10 DAYS FOR ATTENDANCE RECONCILIATION.**

****STUDENTS PARTICIPATING IN FACE-TO-FACE OR VIRTUAL INSTRUCTION MAY ONLY RECEIVE AN EXCUSED ABSENCE FOR ILLNESS AND DOCUMENTED HEALTH CARE APPOINTMENTS.**

*****THERE WILL BE NO ALTERNATING BETWEEN LEARNING ENVIRONMENTS UNLESS QUARANTINED.**