

**Limit on
Participation**

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment on
Agenda Items

At meetings the Board shall hear persons who desire to make comments to the Board regarding items on the Board's open meeting agenda. Persons who wish to participate in this portion of the meeting shall sign up by completing the appropriate form and returning it in person or by email in the manner directed on the form no later than 4:00 p.m. on the Thursday immediately preceding the Board meeting if the Board meeting occurs on a Monday or for meetings that occur on a day other than Monday, the form must be received in the manner directed on the form no later than 4:00pm on two business days immediately preceding the Board meeting. Individuals shall indicate the agenda item/topic about which they wish to speak.

No participant shall be allotted more than three minutes total in any meeting (including public comment on agenda and non-agenda items, and participants' time may be further limited in the sole discretion of the Board President in the interest of time and efficiency.

Public Comment on
Non-Agenda items

At the regular Board meetings in April, August, and December, the Board shall allot approximately 30 minutes to hear persons who desire to make comments to the Board on non-agenda items. Public comment on non-agenda items will not be offered at other meetings.

Persons who wish to participate in this portion of the meeting shall sign up by completing the appropriate form and returning it in person or by email in the manner directed on the form no later than 4:00 p.m. on the Thursday immediately preceding the Board meeting if the Board meeting occurs on a Monday or for regular meetings that occur on a day other than Monday, the form must be received in the manner directed on the form no later than 4:00pm on two business days immediately preceding the Board meeting.

No participant shall be allotted more than three minutes in any meeting total (including public comment on agenda and non-agenda items), and participants' time may be further limited in the sole discretion of the Board President in the interest of time and efficiency.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not

deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and
Concerns**

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to seek resolution:

Employee complaints: DGBA

Student or parent complaints: FNG

Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.