

Safety and Security Meeting
Cowan Administration Building
September 30, 2020 5:30 – 6:30 pm

Members Present: Chief Braun, Gary Forward, Leigh Wall, Patti Hanssard, Jenny Davenport, James Grassmuck, Beth Yorlano, Jackie Shuman, Rosie Yanas, Garrett Foskit, Richard Summerville, Christina Delgado, Deidra Perry, Laura Norman, Chris Harrison, John Couch, Tim Gregory

The Texas Legislature released guidelines stating that the Safety and Security Committee would review the Emergency Operations Plan (EOP).

Chief discussed the emergency management team that he collaborates with when there are weather emergencies. He reviewed communication tools outlined in the EOP:

- The SFISD police department uses weather radios.
- Campuses have alert buttons used for emergencies. If they press one of the alert buttons on a campus, it notifies the PA system to alert a pre-recorded message and it calls the district police.
- Barnett teachers wear a voice enhancement around their neck that also has a panic button on the back that notifies the police.
- SFHS has hard wired panic alarms in each classroom.
- At Barnett Elementary and SFHS, the doors to each pod/hallway close when the panic alarm is activated.
- Each building is equipped with fire alarms. Some of them are voice alarms now.
- Mass PA system at all facilities.

Patti presented the communication plan:

- The Public Relations Department works through the continuous improvement cycle.
- The district and campuses communicate as often as possible.
- The district and campuses use the School Messenger call out system.
- The district has added a text messaging feature through School Messenger.
- The district can also send emails through School Messenger. Staff emails are sent through School Messenger or school email.
- The district utilizes Skyward Family Access messaging system to communicate with parents.
- The district sends letters to parents through email to communicate important information.
- The district launched our Website App about a year ago. This app also sends notifications to parents.
- The district uses Social Media Platforms such as, Facebook, Twitter, and Instagram to communicate with parents, staff, and community members.
- The district utilizes our Media Contacts such as, Galveston Daily News, channel 2, 11, 13 and Fox to communicate with parents, staff, and community members.

- Crisis communication will normally come from the district. The campus would communicate crisis information if it only effects that one campus.
- Standard Response Protocols for emergencies are used on all campuses. Staff members have cards that fit behind their badges with these protocols and campuses have posters in classrooms and hallways with this information.
- The Public Relations department created a COVID-19 dashboard on the website. It includes health screening information, prevent and mitigate information, and a weekly update of COVID confirmed cases in the district. The district also uses COVID-19 Standard Response Protocols, which are part of the EOP.
- If anything happens outside of the district that would affect the campuses or district, we communicate that with parents.
- The Public Relations Department sends out surveys to see which mode of communication our stakeholders prefer.

Chief reviewed equipment and capabilities that the district has to function during an emergency situation from the EOP:

- The district police department uses different communication systems. The district police have capabilities to communicate with all of our local entities through one of their radio systems. The district also has an internal radio system as well – each campus has one radio, most administrators have a radio, transportation uses the radios, and the maintenance department uses the radios.
- All police officers and district leadership have First Net phones – these phones have first priority when the cell phone towers are overloaded during an emergency.
- The district police department uses the Mutualink system, which will help in communicating with entities outside of our area.
- One attendee asked if we have a plan for all the entities that show up to help. Chief said the Mutualink system will help. He said that the other agencies are supposed to go to a staging area, but you sometimes that just show up on scene. He also stated that if they are an agency that is not part of our Mutualink group, then we wouldn't know they were coming and wouldn't have a way to tell them to go to the staging area.
- When a panic button is pressed on a campus, it creates the incident in Mutualink for the dispatcher.
- The district dispatcher has a script and a plan in case of an emergency.
- Staging areas are pre-planned. You cannot wait for the incident to decide this.
- The landing zones for life flight are pre-determined. You cannot wait for the incident to decide where this will be.
- The SFISD Maintenance Department will secure the perimeter until law enforcement get there to relieve them. The maintenance staff members have pre-determined locations.
- We have extra phones and extra phone numbers for a crisis situation, so that we can bring other staff members in to help field phone calls.
- The SFISD dispatcher will notify FBI, DPS, and Texas Rangers.
- One attendee asked if it is possible to build in all of these entities in to our school messenger system. Dr. Wall and Patti both said this was something we could do.

- One attendee asked if a drive by bus got “stuck”, where do we send them? Chief responded saying transportation or the closest non-affected campus.
- One attendee asked when parents would be notified in a crisis situation. Patti responded saying as soon as possible, once we have the most accurate information.
- One attendee asked if we were still short Stop the Bleed kits. Chief said we still need 136 kits. All of Barnett and half of RJW are still in need of kits.
- One attendee asked if we received money from the state to finish off the Stop the Bleed kits for the classrooms. Dr. Wall responded saying yes that a committee prioritizes what they want to spend the money on regarding safety and security. This attendee asked if we could make a recommendation to that committee to purchase these kits and DR. Wall said yes.
- One attendee asked about seeing the report from the Texas State Safety Center. Dr. Wall and Chief explained that the recommendation of the Safety Center was that we not release the report to the public because it would make us vulnerable.
- One attendee asked who conducted a third party review of the shooting. Chief said there was an after action review scheduled and the District Attorney stated that they could not do it until after the trial. The attendee stated that now they understood.

Proposed October 21, 2020 as the next meeting date.

Meeting adjourned at 6:30 pm